



Dear Colleagues,

We hope that you and your family are well. On Monday, we start a new experiment - This is the first time in the history of the University that we all are going to be teaching our classes remotely. This week, we all have been working very hard to get our courses ready. Our colleagues in administration at the Provost's Office, UH-IT, Colleges, and Departments have worked day and night to provide guidance and support. So, our thanks, admiration, and respect to all of you.

We will benefit from patience, flexibility, and compassion, as not all may go as planned. We are all trying our very best to make things run as smoothly as possible.

As a friendly reminder, by the end of today, we all should have already informed our students of the curricular changes and of the overall strategy that we will use to deliver our classes for the rest of the semester, e.g., using either asynchronous or synchronous instruction methods. Our students are also anxious, and hearing from you will help them put some structure to their days.

A suggestion, from colleague to colleague, if you have not already done a test-run of your class, then today is the time to do so. One way might be to invite a couple of your students for a test class to see if everything is ready to go. If you run into trouble, you can get help from instruction.uh.edu and uh.edu/fdis in addition to the host of other online resources and also faculty colleagues that you can turn to for their advice.

The purpose is to prepare as much as possible before classes resume on Monday, in order to not overwhelm our IT colleagues with issues that can be resolved today.

Alone, we cannot face the challenge; it is only as a community that we can take the bull by the horns. There is no doubt in our minds that we can do this - So let's get on it!

Warm regards,

Jeronimo and Vallabh

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