



**Faculty Senate
Minutes
Wednesday, March 27, 2019
12:15 p.m.**

Faculty Senate President Raúl Ramos called the March 27, 2019 Faculty Senate meeting to order in the Elizabeth D. Rockwell Pavilion of the M.D. Anderson Library at 12:18 p.m. He reminded everyone that the UH Basketball team was going to the Sweet Sixteen for the first time in 35 years and thanked the Office of Facilities for donating "Sweet Sixteen" cookies for the meeting.

MEMBERS PRESENT: (74)

ARCH: D. Froehlich, M. Kubo, P. Peters
BUS: S. Basu, D. Currie, J. Hess, P. Kumar, M. Murray
CLASS: E. Aleman, J. Babcock, W. Breslin, F. Bunta, P. Butler, J. Cortina, S. Craig, M. Dunkelberger, D. Foss, H. Glass, S. Grigorian, D. Hernandez, J. Kleinheider, R. Ramos, G. San Miguel, C. Sisk
CON: C. Brohard, S. Lee
COTA: F. Fernando
EDU: S. Gronseth, L. Hutchison, M. Lee
ENGR: P. Cirino, J. Conrad, K. Larin, M. Nikolaou, D. Shattuck, G. Song
GCSW: P. Leung
HON: S. Long
HRM: J. Bowen, J. Draper, J. Madera, C. Morosan, D.C. Taylor
LIB: K. Creelman, W. Gao, C. Gola, A. Malone
NSM: J. Briggs, R. Forrest, B. George, S. Huang, R. Lee, V. Lubchenko, J. May, E. Papadakis, D. Pattison, C. Ratti, N. Rizk, C. Wayne
OPT: V. Das, D. Currie, R. Manny, S. Modi
PHA: G. Cuny, T. Hussain, B. McConnell, S. Salim, D. Thornton
RES CTRS: S. Chung
TECH: B. Detillier, M. El Nahas, J. Evans, H. Hutchins, F. Merchant

MEMBERS ABSENT: (58)

ARCH: S. Rifaat
BUS: N. Johnson, T. Kong, O. Miljanic, A. Narayanan, L. Silva, G. Smith, S. Werner
CLASS: C. Alfano, P. Blake, J. Clark, J. Fix (w/n), A. Hernandez, M. Ivey, D. Papell, T. Romero, C. Sharp (w/n), C. Spitzmueller, A. Vujanovic, J. Wingard (w/n)
COTA: C. Boone, R. Bush, J. Mueller, A. Noble (w/n), K. Rigdon, S. Wallace
EDU: C. Arbona, S. Culpepper, W. Fan, J. Gonzalez, A. Thompson
ENGR: S. Brankovic, J. Chen, L. Grabow (w/n), K. Grigoriadis, Y. Mo, M. Robertson
GCSW: R. Gearing, S. Jennings, S. Narendorf
HON: D. Gish
LAW: B. Evans, D. Fagundes, J. Heppard (w/n), P. Linzer
LIB: N. Dethloff
NSM: K. Bassler, B. Bodmann, R. Capuano, G. Gunaratne, T. Lapen, A. Quaini, Z. Ren S. Xu
OPT: K. Fern, J. Porter
PHA: R. Ghose, V. Tam
RES FAC: O. Bannova
TECH: G. Zouridakis

VACANT SEATS: (4) ARCH – 1 seat / LAW – 1 seat / OPT – 1 seat / CLASS – 1 seat

VISITORS: Amr Elnashai (Vice Chancellor/Vice President, Research and Technology Transfer); Eloise Brice (Vice Chancellor/Vice Chancellor, University Advancement); David Oliver (Associate Vice Chancellor/Associate Vice President, Facilities/Construction Management); Emily Messa (Associate Vice Chancellor/Associate Vice President, Administration); Nick Merry (Executive Director, Project Management); Christa Rieck (Executive Director, University Administration & Finance/Facilities Planning/Space Management); Neil Hart (Executive Director, Auxiliary Services Operations); Maria Gaztambide (Director and Chief Curator, Public Art); Lenora McWilliams (Assistant Professor, College of Nursing); Lakita Hopkins (Student, College of Nursing)

Minutes: The minutes of the February 20, 2019 Faculty Senate meeting were approved.

Report from and Discussion with the Faculty Senate President: [Raúl Ramos](#)

President Ramos gave the following updates:

- The Faculty Governance Committee was moving forward with aligning all the senator elections on the academic calendar with updates to follow.
- The Faculty Governance Committee decided to move the Faculty Senate's spring climate survey to the fall as to not conflict with the Advance grant survey.
- Dr. Ramos recognized the following senator's scholarly output and excellence in the UH community as follows:
 - Hilton College of Hotel and Restaurant Management professors **John Bowen** and **Cristian Morosan** recently published one of the first studies to discuss the major disruption robots would cause in the hospitality industry. The study "*Beware hospitality industry; the robots are coming*" in the journal *Worldwide Hospitality and Tourism Themes* examined how service delivery systems needed to be redesigned to maximize the benefits of robots, while still maintaining authentic customer service.
 - Department of History Associate Professors Monica Perales and **Todd Romero** had the foresight to develop an assignment based on the publication that gave the film its name, "*The Negro Motorist Green-Book*," commonly referred to as "*The Green Book*."
 - Frank Black Middle School would soon have its first outdoor classroom due to efforts led by Architecture Professor **Patrick Peters**, Assistant Professor Jason Logan and Master of Architecture students in the Graduate Design/Build Studio at the Gerald D. Hines College of Architecture and Design. They would be designing and fabricating a 296-square-foot steel shade canopy that would add to the school's existing outdoor space.

Report from and Discussion with the University of Houston System Chancellor and University of Houston President: [Renu Khator](#) **(Unable to attend)**

Report from and Discussion with the University of Houston System Senior Vice Chancellor and University of Houston Senior Vice President for Academic Affairs and Provost: [Paula Myrick Short](#) **(Unable to attend)**

Faculty & Staff Campaign Presentation with University of Houston System Vice Chancellor and University of Houston Vice President for University Advancement: [Eloise Brice](#) 5:34

VP Brice stated that the faculty/staff "*Here We Go*" campaign, now in its third year, had celebrated a milestone in February having reached the \$1B goal and had now moved on to the "*Beyond the Billion*" campaign. The time frame for this campaign would run from March 7 through April 12 with a goal of 38% participation (last year the participation was 36.4%). She noted that Antonio D. Tillis (Dean, CLASS) and Richard A. Baker (Assistant Vice President, Office of Equal Opportunity Services) were the co-chairs and Tom Whitting (UH Baseball Coach) was the first honorary chair along with forty-seven volunteers representing all the colleges. Eloise Brice explained that pledge forms were available and that giving could be done online, by cash/check, or by payroll deduction to an area of the donor's preference. VP Brice added that the campaign website was <https://giveto.uh.edu/get-involved/faculty-staff/>. She mentioned that the timing of the campaign may be changed to a different time of year to not conflict with the March for Babies. A senator noted difficulty setting up the deduction in the system and another senator asked if there were pins for those who had donated. The pins and forms were available at the meeting. A senator noted that, with the home mailing, there was no option for how to do

payroll deductions and Eloise said she would look into it. VP Brice announced that the current total for the campaign was \$1.014B and she thanked the senators for their participation.

Update and Presentation with University of Houston System Associate Vice Chancellor and University of Houston Associate Vice President for Facilities/Construction Management: [David Oliver](#)

AVP Oliver thanked everyone and stated they would focus on the high points of the Core Renovation and Space Management areas. He introduced Nick Merry (Executive Director, Project Management) and Christa Rieck (Executive Director, Facilities Planning). He added that Jeff Benjamin (Executive Director, Facilities Operations) was also in attendance to address any questions, should they arise.

➤ **Project Management: Executive Director, [Nick Merry](#)**

Mr. Merry began by stating that, due to the extensive nature of the Core Renovations project and the number of buildings and colleges affected, they created an Executive Committee of the stakeholders that included Dean Tillis (CLASS), Dean Wells (NSM), Mark Clarke (Associate Provost, Faculty Development/Faculty Affairs), Scott Sawyer (Registrar), the Faculty Senate President and the facilities management team.

He explained that it was determined by the university that resources needed to be invested in the existing facilities in order to recapitalize them to the required level. An assessment was conducted based on a backlog of maintenance issues as well as the importance of the buildings. Through this process, six buildings were identified (S&R 1, Roy Cullen, McElhinney, Agnes Arnold, Old Science and SERC) where the largest part of the core renovations would occur. The SERC building renovation had begun and the Old Science building was put aside for swing space during the renovation. The remaining four buildings would be the topics of the discussion

The Core Project scope included the following: major building systems (mechanical, electrical, and plumbing); fire & life safety and ADA; technology infrastructure (Wi-Fi, building connection); elevator upgrades; building envelope; energy efficiency; public areas and classrooms; and, interior finishes. Nick Merry explained that, to determine the scope of renovation assessments, they conducted a Facility Condition Assessment for each building with a team of professionals and had received a draft report from which the projects would be developed. He added that the \$100M budget would not cover all the necessary repairs and they would be addressing that with the Executive Committee.

Regarding the project updates and schedule, Mr. Merry noted that Page Southerland Page (Page/) had been awarded the contract for architectural & engineering services; Tellepsen Builders, L.P. had been awarded the contract for construction manager at risk; the building renovations would occur over the next 6-years and were expected to be complete by the end of 2024; the Project team had developed a preliminary renovation schedule; and, the UH Project Management team would update the Executive Committee on April 11, 2019 on the Core Renovations project to obtain guidance and focus on designs. The overall preliminary completion schedule dates per building were as follows: Old Science – summer 2019; Roy Cullen – fall 2020/Spring 2021; McElhinney – fall 2022; Agnes Arnold – summer 2024; and, S&R 1 – winter 2024.

➤ **Facilities Planning: Executive Director, [Christa Rieck](#)**

Ms. Rieck began her presentation on Space Management stating that, as background, in 2017 a space analysis was conducted on space needed for the next 10-20 years from which it was determined that UH needed to establish procedures around space management. In June of 2018, a Classroom Space Management Charter was developed to include: the formation of a Classroom Space Management Committee; all classrooms were University owned; any space with credit hour instruction requirement; centrally scheduled classrooms; delegated authority to Colleges for first scheduling; enforcement of time bands and exceptions; routine classroom condition assessments; identify classroom maintenance schedule; and, a Space Management MAPP.

The Space Management MAPP overview was drafted in fall 2018 by a faculty/administrator committee that included: classroom scheduling managed by the Office of the University Registrar; classrooms utilization to meet or exceed 75%; an Executive Space Committee who would approve all new instructional space and modifications

to existing instructional space; a Classroom Refresh Program; and, a dedicated Space Management Staff. She added that the next steps would include:

- MAPP draft was undergoing revisions in response to comments from the campus community;
- Optimization study to be completed Spring 2019; and,
- Determination of the schedule for the Classroom Refresh Program (coded 110 & 210) on an 8-year cycle with approximately \$3M/year.

Christa Rieck explained that the Classroom Optimization Study would provide answers to the three key questions:

- Does the University of Houston have sufficient classroom space?
- Can we utilize our current classroom space more efficiently?
- When will we run out of classroom space?

Ms. Rieck closed with stating that classroom management, right now, was their top priority and other areas would be addressed at a later time.

- A senator inquired regarding the 75% space utilization. Ms. Rieck stated that the utilization study would be addressing the time bands and how classrooms were scheduled and that 75% utilization was set by the state.
- A senator asked about the status of the Technology Annex (T1) tear down. Christa Rieck stated there was no additional funding directed toward the building, no specified time for teardown or a determination of what would replace it.
- A senator who worked in one of the core projects buildings asked when their team was going to consult with the units and end-users of the space for input to determine what needed to be done. Christa responded that they had been working with faculty and if the senator could give specifics, they would identify with whom they consulted for the building he was referring to.
- A senator asked about the Old Science building becoming swing space to which she responded that it would be office and classroom space but would not have labs. The senator then inquired about when evaluating classroom space were they also looking at the sufficient classrooms of appropriate sizes. Ms. Rieck stated that the response was yes and more information would be determined by the study
- A senator asked about the TMC building that had been activated for 18 months and if there was any information to share. AVP Oliver stated that the TMC was one of the Life Sciences projects (separate but similar to the Core). The renovation was supposed to happen right after the College of Pharmacy moved out but it did not because of Hurricane Harvey. Since that time, they have had discussions with the insurance company, FEMA and other managers about the hurricane damage that had cause the building to be empty since that time due to recovery costs. He added that they had just received authority from the Chancellor and were now working with the Provost Office, the DoR and others on those issues. Additionally, the TMC was still in play and they were currently determining next steps.
- A senator thanked David Oliver and his team for meeting with the faculty and reiterated that, with the renovation, it was critically important to meet with the stakeholders. He added that the Deans had a global perspective; however, the department chairs had specifics. He encouraged them bring in the department chairs before making any decisions on renovations. Mr. Oliver agreed noting that they needed everyone's input and they would address the needs and do whatever could be done with the \$100M.
- A senator asked if there was an interaction between the classroom optimization study and the core projects. AVP Oliver stated that it was and gave an example of the Old Science building having thirteen (13) new classrooms that would be renovated. He added that, as the data was received from the classroom optimization study, they would be using it to determine the number and size of classrooms needed. A senator reiterated involving the chairs in the core projects was necessary to maximize the use of the \$100M budget.

Dr. Ramos stated that this was an important time to communicate and disseminate information from this meeting. He added that the Faculty Senate needed to remain engaged in a systematic way to make these projects successful.

Presentations from University of University of Houston Office of Administration:

Introductions: AVC & AVP for Administration, [Dr. Emily Messa](#)

AVP Messa began by thanking the many Senators who had served on UH's shared governance committees including the Parking & Transportation Advisory Committee, Bookstore Advisory Committee, Food Service Advisory Committee, Cougar Card Advisory Committee and the Cullen Performance Hall Advisory Committee. She explained that her group would be presenting on important programs and services that support and enhance the campus experience. Emily Messa

stated that Executive Director Neil Hart representing Auxiliary Services and Director and Chief Curator for Public Art University of Houston System (PAUHS), Dr. María Gaztambide would be presenting. She added that they welcomed and valued feedback and dialogue as they grew and enhanced their services.

➤ **Auxiliary Services Enhancements: Executive Director, [Mr. Neil Hart](#)**

Mr. Hart explained that Auxiliary Services included the Bookstore, Parking & Transportation, dining and vending services, Copy Center as well as web sites, blogs and email for real-time feedback. They also have co-produced events with the UH Police Department.

Neil Hart discussed Parking & Transportation enhancements that included the new parking guidance system with over 4,400 lights currently active in the Welcome Center and East garages. He explained that they were finishing the Stadium garage in the summer. Mr. Hart added that, with the completion of Garage 5, there would be over 10,000 lighted parking spaces. In both the gated and garage parking lots, they have also set up the EZ tag readers for easier access by allowing the gate to open without the hang tag. Additionally, the shuttle system had added a new fleet of 20 buses, with the updated contract, that were fueled by propane and had real time GPS capabilities. He explained that the large garage under construction on Elgin would be finished in August for faculty and staff parking. In August of last year, student zoned parking was initiated that would allow students to have a reserved area with zones timing of 7:00 a.m. – 4:00 p.m. Monday – Friday. Next year, the timing on the student zones would change to 7 am -3 pm Monday -Thursday with open parking on Friday – Sunday. Mr. Hart stated that, in October 2018, the Cougar Ride late night shuttle service (9:00 p.m. – 5:00 a.m. for 7 days/week) was initiated. And, since that time, there have been 11,000 riders with this Uber-like system. Mr. Hart presented the approved parking rates for FY20 which had increased. He noted that they were working with the advisory committees to keep the rate increases at a minimum.

With UH Dining Services, Neil Hart mentioned the Farmers Market that occurred on a monthly basis. Because of its success, they have also extended the Farmers Market to the UH Sugarland location. Mondos Subs, an internal Chartwells brand sub shop, had also opened in the Student Center along with the BOOST app for phones for call ahead orders. He added that they were supporting the Sweet 16 and were baking cookies and cakes in the dining halls in support of the basketball team. They also had the Celebrity Chef series with the next one being Monday, April 1st featuring award-winning Chef Seth Siegel-Gardner from “The Pass & Provisions” restaurant. Neil encouraged everyone to come to Cougar Woods Dining Commons to attend.

Mr. Hart stated that they had been working with Chartwells for a vision plan for the next five years for campus dining. Some of the highlights of what was to come were a food truck park where the Chinese Star was located. In Garage 5, there would be a Bill’s Pizza and a Dunkin. He explained that, within the next five years, all the franchises would need to be refreshed and that included Starbucks and Einstein’s. Neil Hart noted that revenue generated (including the meal plan and parking fees) went back into the program so the program was self-sufficient.

Neil Hart announced that the Bookstore was celebrating the Sweet 16 with t-shirts on sale and he reminded everyone that employees received a 15% discount on all non-sale items. He added that, every Friday, there was a different type of promotion. He explained that Barnes & Noble, the UH Bookstore provider, offered book loans for students. And, for spring 2019, there were \$230,600 in book loans for 875 students. Financial aid was over \$1M and the Faculty Book Adoption was at 28%. Mr. Hart asked the faculty to make sure the Bookstore received their adoptions.

He closed by stating that they would like feedback and would come to the department/college to meet, if requested.

- A senator inquired because he was asked to pay a parking fee in a lot which he had a hang tag for during an event. Mr. Hart responded that the senator contact him and he would help to resolve the issue.
- A senator asked if the EZ tag needed to be updated every semester. Mr. Hart responded that the answer was no. He added that the hang tags would not be updated every year starting next fall and, unless an employee opted out, they would be renewed each year.

➤ **Public Art University of Houston System (PAUHS) Update: Director and Chief Curator, [Dr. María Gaztambide](#)**

Dr. María Gastambide stated she wished to discuss the shared resources that UH had on campus with details as follows:

- UH had a collection of nearly 700 public artworks by acclaimed artists across all forms of media and styles. It spans the entire University of Houston System, including University of Houston and its Sugar Land location, University of Houston-Downtown, University of Houston-Clear Lake and University of Houston-Victoria.
- PAUHS would be engaging academic and global communities in an open forum to promote dialogue about the visual arts and its relevance to contemporary life. The distinguished publicly-accessible works of critically-important artists enrich the cultural and intellectual character of the University of Houston System, and reflect and connect our uniquely diverse audiences.
- In 1966, the UH Board of Regents voted to establish a policy that would dedicate one percent of the construction costs of all future building projects to acquire works of art. In 1969, the state of Texas ratified the necessary legal framework for enabling the funding of public art from construction projects (1% of construction budgets; ½% of renovations).

Dr. Gastambide explained that UH was the first public university in Texas to formally adopt a percent for art program. Fifty years later, PAUHS had matured into one of the most impressive public art collections in the country.

Dr. Gastambide presented the PAUHS early acquisitions, site-specific sculptural commissions, architecturally-integrated works and other works. The PAUHS collection also included a Temporary Public Art Program (TPAP) that challenged artists to advance the field of public art and to expand their creative range while challenging UH to broaden its vision, to connect and to reflect, and to engage in meaningful dialogue. As part of the TPAP inaugural installation, on April 7, PAUHS would be presenting a panel discussion and lunch reception with Marta Chilindrón in a program entitled: “*Mobius in the Making: An Afternoon with Marta Chilindrón*” with other artist installations to follow including Ugo Rondinone in October 2019 and Jorge Pardo in the spring of 2020.

She explained that partnerships and collaborations were actively being pursued and asked everyone to use the art as a platform for their own research in their own areas. Dr. Gastambide added that they welcomed any ideas, cross-promotion or cross-collaboration.

- A senator heard that there was a change in policy on commissioning art and inquired if the 1% of a new building construction budget and the .5% of a building renovation costs would be used for commissioning art on the main campus or other campuses. Dr. Gastambide stated that it would be for the main campus. She explained that, for the past three years, they were directed to intentionally think of ways to bring the public into public art on campus and they have been actively pursuing this goal through tour programs, marketing and bringing academic units into the conversation before considering the purchase of more work. Dr. Gastambide added that the funds were available but everything needed to be in place before they were utilized.

Dr. Ramos added that the art enriched our daily lives as we were connecting with these works that put UH on the map globally.

**Report from and Discussion with the University of Houston System Senior Vice Chancellor and University of Houston Senior Vice President for Administration and Finance: [Jim McShan](#)
(Unable to attend)**

Report from and Discussion with the University of Houston System Vice Chancellor and University of Houston Vice President for Research & Transfer Technology: [Amr Elnashai 1:16](#)

VP Elnashai stated he had five points as listed below:

- The 50-in-5 marketing plan was moving forward with the next workshop on April 5th focused on increasing impact of citations followed by an October grant writing workshop (full day event) and a workshop on the “Dos and

Don'ts" of writing center proposals in May 2020. The feedback on 50-in-5 had been mostly positive. An issue of concern was the teaching workload while increasing research by 8-9% per year. Dr. Elnashai explained that there had been an increase in the number of programs in terms of financial support for eight or nine internal grants that had increased to nearly \$4M. He added that the DoR was also working on a one-time call for proposals for major laboratory renovations at a minimum of \$2M. Furthermore, with the formal workload policy, VP Elnashai was hopeful that there were discussions at the department level between the faculty and chairs to shift the teaching load for those faculty who were extremely active on research to those faculty whose major contribution would be on the education side. VP Elnashai's understanding, from the Provost, was that the workload would be 40 (research) /40 (education) /20 (administration) and hopefully, this policy would lead to the leveling of the playing field in terms of overall effort.

- There was change in how IDC would be managed from the DoR side. The change had been mainly accepted by all parties including the chairs, committees and the deans, in terms of unplugging the university-level institutes and centers from the IDC distribution. The IDC would be distributed 50/50 between the DoR and the colleges and then the DoR would directly fund the centers. The DoR was currently working on the model for funding the centers. Until now, the centers were partners and if a proposal was submitted through the centers then, the college was a partner. This was ongoing and Dr. Elnashai stated that he would share aspects of the proposal for funding the centers and institutes from the DoR.
- Some internal developments from DoR that would affect faculty were that DoR had purchased a two-year comprehensive training package tailored to the academic enterprise for the DoR staff at different levels from UH Human Resources. He noted he attended part of a half-day training on communications and the training quality was superb.

They are also working on a tracking system for the Office of Contracts and Grants which had been a source of the majority of complaints as faculty had no electronic means of knowing the status unless they called. Dr. Elnashai noted that he should be receiving a plan for the tracking system by the end of April.

The data set that DoR published had been updated and all the mechanisms for developing the data were now automated through PeopleSoft. The slide deck was shared with the Deans a few weeks ago and Dr. Elnashai asked, for those who were interested, to request the slide deck from their department or go the DoR website. This year, they added another set of data on income and expenditures for university-level institutes and centers that revealed where UH was and where it came from (5-years prior) in great detail. He added that the number of contracts of \$1M+ had gone up 270% and he was hopeful that this year would be even better. He announced that this week the DoR had \$7M approved by the Chancellor.

- The intellectual property income had reached \$43M this year, which was higher than expectations. He added that Mark Clarke had done a good job with projections for the next five years and UH would, hopefully, fulfill the target figure for the College of Medicine earlier than expected.
- There had been good developments with the Technology Bridge. Last year, the DoR relaunched the Technology Bridge with a 5-year plan focusing on three activities with targets under each one. They were targeting bringing in one large company per year for five years, bringing in five start-ups per year for five years, and faculty/company research. He explained that faculty did not receive space - the space was rented by the company and the faculty work with the company. Dr. Elnashai explained that they had exceeded the target of five start-ups as they now have seven. Additionally, they have two major companies who have signed contracts to lease space at the Technology Bridge. In summary, the Technology Bridge was doing well, with faculty support and ideas, and had a comprehensive marketing plan including commissioning articles and interviews.

Dr. Elnashai shared that the feedback from the faculty with regards to the performance of the DoR had been favorable. Many faculty said that DoR looked significantly better than before and he wished to fulfill the role of service first.

- A senator asked VP Elnashai how well he thought that 50-in-5 was being implemented within department and was funding most important. Dr. Elnashai stated that the DoR had addressed the Council of Chairs and the Dean's Council and they were excited and the faculty he had communicated with had also been positive view of the initiatives as being in the best interests of the faculty and the university. He added that DoR started the 50-in-5 initiative to increase UH's ranking and there was specific emphasis on ranking weight with numbers (70 - 80%) and reputation (20 - 30%). He added that reputation was dependent on many things and that the messaging was

broad to be inclusive of the university to influence people's perception. Dr. Elnashai noted there was a document from the Provost's office that each college had agreed to. A senator asked where the document was. AVP Clarke noted that documents were currently on the college's score cards that were available to the colleges. He added that the Provost had not listed them as some of the Deans were wishing to make some changes. Additionally, the Provost was specific that the Deans needed to involve their chairs and stakeholders. Dr. Mark Clarke stated he understood that the documents needed to be shared with faculty as well and he recommended the senator speak with his chair.

President Ramos reminded the members of the April 17th Spring Faculty Assembly and Faculty Senate meeting and encouraged them to invite their colleagues to attend.

Adjournment: 2:01 p.m.